



BRIGHTWELL

BEHAVIORAL HEALTH

SENIOR INPATIENT PSYCHIATRIC HOSPITAL

RECEIVING HELP IS AS EASY AS 1-2-3

STEP 1

Call our Clinical Intake Hotline at 517.318.5907

(If directed, please leave a message with your name and number. We will promptly return your call.)

- Remote nursing assessment
- Document review
- Family collaboration

STEP 2

Forward the following documentation to our E-Fax at 517.441.4800

- If Involuntary - *Petition for Mental Health Treatment, Clinical Certification, and Personal Protected Identifying Info (MC 97)*
- If Voluntary - *Formal Voluntary Admission Application*
- Face Sheet with current insurance information
- Copies of insurance cards and identification
- 72-hour clinical notes and behavioral notes
- Complete Medication Reconciliation Form or active medication list
- Most recent H & P
- Most recent labs: BMP, CBC, UA, UDS, & Covid (-) Test
- Guardianship and/or Medical Durable POA Forms
- Advance Directives
- Vaccine records

STEP 3

- Patient information will be promptly reviewed with the psychiatrist and treatment team
- Our goal is to have a decision for you within 1 hour
- Medical clearance prior to admission
- Additional labs and/or diagnostic testing, if needed

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brightwellbehavioral.com